

Republic of the Philippines )  
\_\_\_\_\_ ) S.S.

SECRETARY'S CERTIFICATE

I, (Name of Corporate Secretary), single/married, Filipino, of legal age, with business address at \_\_\_\_\_, after having been duly sworn to an oath in accordance with law, hereby depose and say:

1. That I am the Corporate Secretary of (Name of the Corporation), a corporation duly organized, registered and existing under and by virtue of the Republic of the Philippines;

2. In a special/regular meeting of the Board of Directors of the Corporation held on (date of meeting) held at (place where the meeting took place), the following was unanimously passed and approved, to wit:

RESOLUTION NO. \_\_\_\_\_

“RESOLVED, as the Board hereby resolved that (Name of Representative, Position), is hereby authorized in the name of the Corporation to participate in the public bidding, submit a bid to YUANTA SAVINGS BANK PHILIPPINES, INC.(YSBP) in the amount of (P \_\_\_\_\_) \_\_\_\_\_, make, sign, execute, deliver and receive contracts, agreements, and any and all documents and other writings of whatever nature or kind which includes the Owner’s Duplicate Copy of TCT (or Tax Declaration, if untitled) No. \_\_\_\_\_, as may be necessary to carry into effect the purchase of a certain property located at \_\_\_\_\_ and covered by Transfer Certificate of Title (or Tax Declaration, if untitled) No. \_\_\_\_\_ issued by the Registry of Deeds of \_\_\_\_\_ in the name of \_\_\_\_\_.

In case of a tie, (Name of Representative) is also authorized to submit a second bid not exceeding the amount of (P \_\_\_\_\_) \_\_\_\_\_.”

3. I hereby certify to the correctness of the foregoing resolution and that the same is existing and have not been amended, modified or revoked.

IN WITNESS WHEREOF, I have signed this instrument in \_\_\_\_\_, this \_\_\_\_\_ of \_\_\_\_\_.

\_\_\_\_\_  
Printed Name and Signature of the Corporate Secretary

SUBSCRIBED AND SWORN TO BEFORE ME in \_\_\_\_\_ City this \_\_\_\_\_ day of \_\_\_\_\_ of \_\_\_\_\_. Affiant exhibited to me his/her \_\_\_\_\_ as competent proof of identity.

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